



VEHICLE RENTAL AGREEMENT

This Vehicle Rental Agreement ("Agreement") is entered into on _____ (**Date**) by and between **Executive lux Car Rentals** ("Company") and the undersigned renter ("Renter").

1. RENTER INFORMATION

Full Name: _____

Date of Birth: _____

Driver's License Number: _____

State of Issue: _____

Expiration Date: _____

Home Address: _____

Phone Number: _____

Email Address: _____

2. VEHICLE INFORMATION

Vehicle Make: _____

Model: _____

Year: _____

Color: _____

License Plate Number: _____

Vehicle Identification Number (VIN): _____

Odometer Reading at Pick-Up: _____

Fuel Level Out:

☐ Full ☐ 3/4 ☐ 1/2 ☐ 1/4 ☐ Empty

Applies to All Vehicles

VEHICLE CONDITION DIAGRAM

Please mark any existing damage on the vehicle.

FRONT VIEW



DRIVER SIDE VIEW



REAR VIEW



FRONT LEFT ANGLE VIEW



TOP VIEW



REAR RIGHT ANGLE VIEW



DAMAGE CHECKLIST

S = Scratch	SC = Scuff
D = Dent	CH = Paint Chip
C = Crack	M = Missing
B = Broken	O = Other (Explain Below)
R = Rust	

PLEASE MARK ALL EXISTING DAMAGE USING THE CODES ABOVE

___ Front Bumper	___ Rear Bumper	___ Tires
___ Hood	___ Trunk / Tailgate	___ Side Mirrors
___ Front Fender (Left)	___ Rear Quarter Panel (Left)	___ Headlights
___ Front Fender (Right)	___ Rear Quarter Panel (Right)	___ Taillights
___ Doors (Left)	___ Windshield	___ Interior (Seats)
___ Doors (Right)	___ Rear Window	___ Interior (Other)
___ Side Skirts / Rocker Panels	___ Side Windows	
___ Roof	___ Wheels / Rims	

NOTES / OTHER DAMAGE: _____

Please ensure all damage is marked before leaving the lot. Unmarked damage may be your responsibility.

Mark all existing damage using the following symbols:

- **Exterior Inspection**

- ☐ Front Bumper
- ☐ Hood
- ☐ Windshield
- ☐ Roof
- ☐ Driver Side
- ☐ Passenger Side
- ☐ Trunk
- ☐ Rear Bumper
- ☐ Mirrors
- ☐ Tires
- ☐ Wheels
- ☐ Lights
- Comments:

- ---
- ---
- ---

- **Interior Inspection**

- ☐ Seats
- ☐ Dashboard
- ☐ Carpet
- ☐ Floor Mats
- ☐ Radio
- ☐ Navigation
- ☐ USB Ports
- ☐ Air Conditioning
- ☐ Windows
- ☐ Keys Received
- ☐ Owner's Manual
- ☐ Spare Tire
- ☐ Jack
- Comments:

- ---
- ---
- ---

- **Customer Initials:** _____

- **Company Representative:** _____

3. RENTAL PERIOD

Pick-Up Date: _____

Pick-Up Time: _____

Return Date: _____

Return Time: _____

Rental Type

☐ Daily

☐ Weekly

☐ Monthly

Pick-Up/Return Location

4. RENTAL RATES & FEES

Description	Amount
Daily Rate	\$_____
Weekly Rate	\$_____
Monthly Rate	\$_____
Security Deposit	\$250.00
Late Return Fee	\$_____
Additional Mileage Fee	\$_____
Cleaning Fee	\$_____
Smoking Fee	\$_____
Speeding / Traffic Administration Fee	\$_____
Damage Fee _____	Actual Repair or Replacement Cost: \$_____

5. PAYMENT TERMS

The Renter agrees that:

- Full payment is due before the vehicle is released unless otherwise approved in writing.
- Accepted payment methods include:
 - Cash
 - Credit/Debit Card
 - Zelle
- A security deposit is required and may be used to cover unpaid rental charges, damages, excessive cleaning, fuel charges, tolls, parking tickets, traffic violations, or any other amounts owed under this Agreement.
- Any remaining balance must be paid immediately upon demand.

CREDIT CARD AUTHORIZATION

Customer Name

Cardholder Name

Credit Card Number

Expiration Date

CVV

Billing Zip Code

I authorize Executive Lux Rentals to charge my credit card for rental charges, damages, tolls, traffic citations, cleaning fees, smoking fees, fuel charges, late return fees, administrative costs, and any unpaid balance owed under this Agreement.

Cardholder Signature

Date: _____

DAMAGE WAIVER

The Renter acknowledges full responsibility for any loss or damage to the rental vehicle unless otherwise covered by applicable insurance or a separately purchased protection product.

The Renter may be responsible for:

- Collision damage
- Glass damage
- Tire damage
- Interior damage
- Theft
- Vandalism
- Missing accessories
- Lost keys
- Towing
- Storage fees
- Loss-of-use charges where permitted by law

Normal wear and tears are excluded.

Customer Initials: _____

Renter Signature: _____

FLORIDA NOTICE & DISPUTE RESOLUTION

This Agreement shall be governed by the laws of the State of Florida.

The parties agree to first attempt to resolve any dispute through good-faith negotiation. If a dispute cannot be resolved informally, the parties agree to participate in mediation before filing a lawsuit, unless prohibited by law or emergency legal relief is necessary.

Venue for any legal action arising from this Agreement shall be in the appropriate court located in the State of Florida unless otherwise required by applicable law.

If any provision of this Agreement is determined to be unenforceable, the remaining provisions shall remain in full force and effect.

6. RENTER ELIGIBILITY

The Renter certifies that he or she:

- Is at least **25 years of age**.
 - Possesses a valid driver's license.
 - Provides proof of insurance if requested.
 - Provides accurate identification and contact information.
 - Lists all authorized drivers before operating the vehicle.
 - Will operate the vehicle only for lawful purposes.
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7. VEHICLE USE RESTRICTIONS

THE RENTER AGREES NOT TO:

- Smoke or vape inside the vehicle.
 - Allow pets without prior written approval.
 - Operate the vehicle while under the influence of alcohol or drugs.
 - Permit unauthorized drivers to operate the vehicle.
 - Use the vehicle for illegal activities.
 - Use the vehicle for racing, towing, ride-sharing services, off-road driving, or reckless operation.
 - Remove or tamper with GPS equipment, decals, or tracking devices.
 - Sublease or transfer possession of the vehicle to another individual.
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. FUEL POLICY

- Vehicle must be returned with the same fuel level received.
- Failure to do so will result in:
- Fuel Charge
- PLUS
- Administrative Service Fee

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NO SMOKING POLICY

- Smoking or vaping is prohibited.
- Violation Fee
- \$250–\$500
- Additional cleaning charges may apply.

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ACCIDENT PROCEDURES

- If involved in an accident:
- Call 911 immediately if injuries occur.
- Contact: Rose
- Executive Lux Rentals
- Phone 754-368-0360

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- Take photographs.
 - Exchange insurance information.
 - Obtain a police report.
 - Do not admit fault.
 - Notify the Company immediately.

8. RENTER RESPONSIBILITIES

The Renter agrees to:

- Return the vehicle on the agreed date and time.
- Return the vehicle in substantially the same condition as received, excluding normal wear and tear.
- Return the vehicle with the same fuel level unless otherwise agreed.
- Maintain the cleanliness of the vehicle.
- Pay all fuel charges, tolls, parking fees, citations, impound fees, and traffic violations incurred during the rental.
- Immediately report any accident, theft, mechanical issue, or damage.
- Cooperate with insurance companies, law enforcement, and the Company during any investigation.

9. COMPANY RESPONSIBILITIES

The Company agrees to:

- Deliver a clean, safe, and mechanically sound vehicle.
- Disclose any known mechanical issues before delivery.
- Perform routine maintenance unless damage is caused by the Renter.
- Make reasonable efforts to provide a replacement vehicle when available if mechanical failure is not the Renter's fault.

10. INSURANCE & LIABILITY

The Renter understands and agrees that:

- The Renter is responsible for maintaining valid automobile insurance when required.
- The Company is not responsible for personal belongings left inside the vehicle.
- The Renter assumes responsibility for any damage resulting from negligence, misuse, unauthorized use, or violation of this Agreement.
- The Renter agrees to pay all deductibles, repair costs, towing expenses, storage charges, loss-of-use fees, administrative costs, and any other damages resulting from loss or damage to the vehicle.

INSURANCE VERIFICATION

- Insurance Company

• _____

- Policy Number

• _____

- Expiration Date

• _____

- Agent Name

• _____

- Phone

• _____

11. LATE RETURNS, CANCELLATIONS & TERMINATION

- Vehicles returned after the scheduled return time may be subject to additional rental charges and late fees.
- Failure to return the vehicle may result in repossession and legal action.
- The Company reserves the right to terminate this Agreement immediately if any terms are violated.
- Cancellation Policy:

For example:

- More than 48 hours before pickup: Full refund.
- Less than 48 hours: Cancellation fee.
- No-show: Reservation may be canceled without refund.

12. VEHICLE CONDITION AT DELIVERY

The Renter acknowledges inspection of the vehicle before taking possession (Separate form will be provided when the vehicle is returned).

Vehicle Condition Notes

Fuel Level: _____

Mileage: _____

13. EMERGENCY CONTACTS

Emergency Contact #1

Name: _____

Relationship: _____

Phone: _____

Emergency Contact #2

Name: _____

Relationship: _____

Phone: _____

14. ACKNOWLEDGMENT

By signing below, the Renter acknowledges that:

- The vehicle has been received in acceptable condition.
 - All information provided is accurate.
 - The Renter has read and understands this Agreement.
 - The Renter agrees to comply with all terms and conditions.
 - Failure to comply with this Agreement may result in additional fees, repossession of the vehicle, civil liability, and legal action.
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15. SIGNATURES

Company Representative

Name: _____ROSE CASSEUS _____

Title: _____ADMINISTRATOR_____

Signature: _____ROSE CASSEUS_____

Date: _____

Renter

Name: _____

Signature: _____

Date: _____

COMPANY POLICIES & FLORIDA STATE GUIDELINES

For additional information regarding our Company Policies, Rental Terms and Conditions, Privacy Policy, and applicable Florida laws and guidelines governing vehicle rentals, please visit our website:

Website: www.executiveluxrentals.com

By signing this Agreement, the Renter acknowledges that they have been informed that additional policies and terms are available on the Company's website and agree to comply with all applicable Company policies and the laws of the State of Florida throughout the rental period.

If you have any questions regarding this Agreement or our policies, please contact:

Executive Lux Rentals

Phone: _____

Email: _____

Business Address: _____